

2024 DHS MMIS Capitation Dates

Enrollment Month	Enrollment Cut-Off Date (member application due date for Medicaid only programs)	1 st Capitation (CAP) Date	MMIS entry for members on EW (Business day approx. 2 days prior to 1 st CAP date)
January 2024	12/19/2023	12/21/2023	End of Day (EOD) 12/19/23
February 2024	1/22/2024	1/24/24	EOD 1/22/2024
March 2024	2/20/2024	2/22/24	EOD 2/20/2024
April 2024	3/20/2024	3/22/2024	EOD 3/20/2024
May 2024	4/19/2024	4/23/2024	EOD 4/19/2024
June 2024	5/21/2024	5/23/2024	EOD 5/21/2024
July 2024	6/18/2024	6/21/2024	EOD 6/19/2024
August 2024	7/22/2024	7/24/2024	EOD 7/22/2024
September 2024	8/21/2024	8/23/2024	EOD 8/21/2024
October 2024	9/19/2024	9/23/2024	EOD 9/19/2024
November 2024	10/22/2024	10/24/2024	EOD 10/22/2024
December 2024	11/18/2024	11/20/2024	EOD 11/18/2024
January 2025	12/19/2024	12/23/2024	EOD 12/19/2024

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The grid on page 1 is based on the DHS calendar outlining enrollment and capitation dates. The dates are subject to change per DHS.

Per the DHS edoc 4669, MMIS entry manual, the instructions are to enter screening documents as soon as possible, and for members on the Elderly Waiver, MMIS has to be up-to-date with the member's rate cell prior to the Capitation (CAP) date in order for the waiver span to remain unbroken, and in order for the MCO to receive the proper capitation for members on EW. The proper payment by DHS allows the MCO to cover the waiver related provider claims.

We are asking that you provide clear direction to your care coordinators to include possible calendar events to mark the dates in the column titled *MMIS Entry* so that the member's waiver spans do not lapse unintentionally.

If interested, here is where the MMIS entry manual can be found. The below is from page 108:

<https://edocs.dhs.state.mn.us/lfserver/Public/DHS-4669-ENG>

201.15 The Role of the Screening Document in Rate Cell Assignment

MSHO Product

The monthly payment rate to the health plan for each member is determined by the rate cell assigned to the member. Each rate cell has a different payment rate. This assignment is determined for the next month six days prior to the end of the current month. There are three rate cells.

- Rate Cell A assigned for members with a living arrangement in the community with no open EW waiver span.
- Rate Cell B assigned for members with a living arrangement in the community with an open EW waiver span.
- Rate Cell C assigned for members aged 65 and older who is eligible for Moving Home Minnesota services while open to the Elderly Waiver program.
- Rate Cell D assigned for members with a living arrangement of institutional and no open EW waiver span.

To avoid changing the rate cell from B to A, enter the annual reassessment visit that is due in the twelfth month of the eligibility span into MMIS prior to the capitation date of that month. See grid on page 1. Rate cells do not retroactively corrected. However, EW services must continue in order to meet the person's needs regardless of the rate cell.